

5.4 Review of the Mission Action Plan

See Appendix 1: Third Mission Action Plan

Recent news that the House of Fraser has had a reprieve and, therefore, will not be closing at the end of January. Averil recommended 'Liturgy on the Edge' a publication from St Martin in the Field as a source of ideas for use in Exeter. Richard suggested that Grace Davie's paper 'Religion in public Life – Levelling the Ground' could have useful pointers such as closer use of local media who can be sympathetic toward faith groups.

Action: Sheila to see Keith about adding a couple of bullet points to the MAP with regard to developing links with local media and social media.

The PCC wished to extend their thanks to Keith for all his work on the MAP.

5.5 Preparation for the APCM (Sunday 7th April)

Sheila reported that Sean (treasurer) is currently working on the Finance report for the Independent Examiner. Don and Richard agreed to stand again for election to the PCC.

Action: Keith and Mary to work out dates for notices and new Electoral Roll.

Action: Sheila to encourage some new members to join PCC

Action: Mary to send reminders to those who need to complete a report for the APCM

6 Church Buildings

6.1 St Stephen's

Don reported that he had fixed the servery key safe near the Bow door. It seems that approx. 20 mugs are missing from the servery.

6.2 St Petrock's

Don reported that the steps up to the tower have been repaired but the underfloor heating is not working properly. Gaydon's (builders) electrician is due to take a look at the system. The wall heaters have been left on constant by one of the groups using the church but this has been rectified by Don.

It was reported that the key box was left open and the code not scrambled.

Action: To change the key code number with Sheila to inform the AA groups and Bell ringers.

Sheila related the incident of Saturday 12th January where Julie encountered vomit on the floor of St Stephen's.

Action: Sheila to ask Sean (treasurer) to add £20 to Julie's wages in January as cleaner for her swift actions to prepare the floor ready for a booking that evening.

Sheila reported that the solar panel project is currently being processed by the DAC awaiting approval.

6.3 St Pancras

Work started on the roof on Monday 7th January with the remit including replacement of old batons from which some tiles have slipped. At time of this meeting the work on the roof should be completed by Friday 18th January with the scaffolding to be taken down early the following week. Russ Palmer is to ask the Guildhall to contribute to the cost. The inaccessibility of the church has caused some confusion with members of the parish and the Red Coats who have registered their annoyance at the closure of the church without fore warning. Don apologised for the misunderstandings.

Action: Mary to liaise with Red Coats re: times of reopening of St Pancras and St Olave's

6.4 St Olave's

Don reported that he has removed the rubbish generated by the big clean last October. St Olave's has been closed due to the loss of 2 organ pipes presumed stolen.

Action: To find second hand replacements and a new locking system

Post Meeting Update: St Olave's reopened on 17th January

7. Deanery Synod Report

Nothing to report. The next meeting is on Wednesday 20th February at St Thomas church hall.

8. Finance

8.1 Budget to end of December 2018

See Appendix 2: Budget to end of December 2018

There has been the first insurance pay out on St Mary Arches of approx. £1,900 seen in 'Other Income'.

8.2 Budget for 2019

See Appendix 2: The estimated income for 2019 is £47,760 while the estimated expenses for 2019 are £47,352.

Sheila talked through the figures suggesting that the 'Church upkeep' amount be raised from £15,000 to £20,000 as a more realistic figure. Under expenses 'Other' includes a £1,000 payment to Unlimited Church and £608 for Stormpress services. This may result in higher expenses for 2019 - possibly £51,352. It was noted that the Insurance payout figure of £27,000, for the stolen silver, is now less £7,000 which helped toward costs for St Petrock's refurbishment.

Action: Some of the Budget information will be available at the APCM

One idea for making savings is to reduce spending on premium coffee and possibly ask for donations to cover costs.

9. Safeguarding and Health and Safety

Nothing to report

10. CTAX/CTCE

The Pulpit Exchange programme is in place.

Ash Wednesday (6th March) Service in St Stephen's at 12.30pm following Coffee and Candles.

Maundy Thursday (18th April) Agape at Southernhay United Reform Church to be led Sheila.

Lent Groups. Information to be circulated.

11. CMS link

Ian Harvey has written to local MP who is taking the lack of Jean Bosco's visa to the Home Office. He has asked the parish to pray for Jean Bosco.

12. Correspondence

Messages of thanks from Jim Pilkington and Julie Richards for their respective Christmas vouchers have been received.

13. A.O.B.

The Fairtrade Fortnight (Monday 25th February to Sunday 10th March 2019) is being marked with 'Afternoon Tea and Cake' in the Old Deanery on Tuesday 26th February, with Fairtrade banana growers visiting from the Vincent Islands in the Caribbean. Sheila would like to get a team from St Stephen's to help with refreshments.

Action: Sheila to find volunteers to help with refreshments

14. Date and Place of next meeting

Wednesday 13th March 2019 to be held at **7pm** at St Petrock's.

Future meetings Wednesdays 15 May and 17 July

The meeting closed at 8.40pm with an Epiphany blessing.