



**Action: Keith to send the document to the Archdeacon once amendments and additions are made**

### **5.6 Booking form watermark**

Examples of the booking form with a watermark of St Stephen's church in both photographic and sketch form were considered. It was felt that the sketch version did not allow the text to be as legible so the consensus was to approve the St Stephen's photographic watermark.

**Action: Mary to add chosen watermark to booking form and begin sending to new bookings and add to website**

### **5.7 Letter of thanks to Princesshay Security**

Sheila reported the incident which happened in St Stephen's on 19<sup>th</sup> February where a homeless drunk chap was reluctant to leave the church on request but fell and needed an ambulance. Both the emergency services and Princesshay Security were involved. A large mess of alcohol also needed clearing.

A similar incident happened on 26<sup>th</sup> January where a quantity of bloodied vomit was deposited on the floor. On request this was cleared by Princesshay Security. The Greeters felt at their last meeting that it would be appropriate for the parish to send a message of thanks to Princesshay Security for helping us on both these occasions.

It was agreed that a bucket with kit for cleaning up fluids should be kept in the cleaners cupboard for such emergencies.

**Action: Betsy to organise a bucket with gloves, wipes, bags etc**

**Action: Keith to write a letter of thanks**

**Action: Mary to add a point to Health and Safety Policy under 'Floors, Steps and Stairs', noting the existence of a bucket kit for mopping fluids**

### **5.8 Preparation for APCM (Sunday 7<sup>th</sup> April 2019)**

**Renewal of Electoral Roll:** 36 forms have been returned.

**Action: Keith to put up notice that Electoral Roll can be viewed and to contact Mary.**

**Reappointment of PCC members at the end of their 3 year term:** Don and Richard to be reappointed.

John Dobson and Michael Hall have elected to stand down from the PCC. The PCC extend their thanks to both John and Michael for all their support and hard work over the years.

Sarah is considering standing down from the PCC but would like to be a deputy churchwarden.

**Approval of Annual report and Financial Statement: See Appendix 4** The financial Statement is with the examiner. Noted that minus figures on page 5 will need an explanation for the APCM. Both drafts were approved.

## **6 Church Buildings**

### **6.1 St Stephen's**

Don reported a split in the guttering on new roof which requires professional repair. The architect (Russ Palmer) will provide a specification.

### **6.2 St Petrock's**

It was reported that the DAC have not given approval for the solar panel project. They have sited that the panels would disturb the view from Cathedral Green. There is little chance this decision will be overturned.

### **6.3 St Pancras**

Gaydon's have not given a date for work to start on putting in a drain. Most of the cost (£10,000) will be met by the development company.

#### **6.4 St Olave's – approval for project (to provide minutes when starting the DAC application process)**

The PCC gave approval for the installation of a simple tea bar in the vestry, removal of 2 pews by the vestry and the altar frontal cupboard, new lighting for two recently restored paintings hung on the west wall with a banner from St Mary Arches, decoration of the porch and new noticeboards.

Sheila reported that she had received an email from the Devon Archaeological Society looking for Medieval graffiti in St Olave's.

Christians Against Poverty will be displaying information in St Petrock's during March/April.

Jessica reported on her visit to the Cathedral archives in search of information on St Petrock's funeral pall. There is no record of the pall but it could possibly have been an altar frontal made from a variety of vestments left to St Petrock's by Major Paris. This was discovered via a 1430 and 1557 parchment.

The PCC agreed that the pall should stay at the Cathedral to be looked after although it is the property of the parish.

**Action: Jessica to write a letter to this effect.**

#### **7. Deanery Synod Report**

Jessica reported on the meeting held on Wednesday 20<sup>th</sup> February at St Thomas' church hall. The Dean of Exeter, Jonathan Greener, spoke of the Cathedral's failures while Chris Palmer, Canon Chancellor, talked of improving communication with parishes in city centre. **Please reword!**

The parish joins the Cathedral for the Palm Sunday service on Sunday 14<sup>th</sup> April.

Next Deanery Synod is at St Margaret's church, Topsham on Thursday 27<sup>th</sup> June at 7pm.

#### **8. Finance**

##### **8.1 Approve PCC accounts for 2018**

See **Appendix 4** and **Point 5.8**

##### **8.2 Budget to end of February 2019**

See **Appendix 5**: Budget to end of February 2019

The 2019 estimate for Church upkeep should be £20K rather than £15K.

#### **9. Safeguarding and Health and Safety**

##### **9.1 Approve/review of draft Safeguarding Policy: Promoting a safer Church**

##### **9.2 Approve Domestic Abuse Policy Statement**

##### **9.3 Adopt Promoting a Safer Church: Policy Statement of the Church of England**

##### **9.4 Safeguarding who's Who**

The PCC approved all documents but 9.4 is not to be made public.

#### **10. CTAX/CTCE**

CTaX meeting on Wednesday 20<sup>th</sup> March where City Centre Chaplains are on the agenda.

CTCE – Lent groups have started. Maundy Thursday (18<sup>th</sup> April) Agape at Southernhay United Reform Church to be led Sheila.

Palace Gate is celebrating their 40<sup>th</sup> anniversary on Saturday 23<sup>rd</sup> March with a service at 3pm followed by tea and cake.

The Southernhay Child Contact Centre is celebrating 30 years on Friday 5<sup>th</sup> April.

**Post Meeting Update: Service and Blessing of Exeter Pride in St Petrock's church on Saturday 11<sup>th</sup> May at 10.45am**

Brexit Vigil in St David's on Saturday 23<sup>rd</sup> March from 8am to 8pm with hourly prayer slots.

#### **11. CMS link**

Sheila reported that the Kimbilio primary school should be completed by end of year.

#### **12. Correspondence**

Card received from Bishop Robert thanking congregation for the parish contribution to the Common Fund.

**13. A.O.B.**

Sheila and Sean saw the Da Vinci sketches in Liverpool earlier in the year but are planning a visit to see them in the Bristol Museum and Art Gallery (£6) on Wednesday 10<sup>th</sup> April. Anyone welcome to join them. The exhibition is on until May 2019.

**14. Date and Place of next meeting**

Wednesday 15<sup>th</sup> May 2019 to be held at **7pm** at St Petrock's.

Future meeting: Wednesday 17<sup>th</sup> July at **7pm** at St Petrock's.

The meeting closed at 9pm with a Lentern blessing.