

THE PARISH OF CENTRAL EXETER

**Minutes for the Extra-Ordinary Meeting of the Parochial Church Council
Held via Email on Monday 1st February 2021**

Present via Email: Keith Walton (chair), Sue Blow, Jessica Claridge, Richard Skinner, Betsy Allen, Sheila Swarbrick, Claire Mayer, Don Branton, Helen Evans, Viv Asher, Celia Smith and Mary Keaney (sec)

1. The PCC agreed that because of the Coronavirus emergency the extra-ordinary meeting would be conducted by means of online correspondence.

2. **Church Buildings:** St Stephen's ceiling

Keith circulated, via email, the specification of work drawn up by Russ Palmer, church architect, to rectify the serious crack in the ceiling. He informed the meeting that Russ had also made an application to the Archdeacon for the necessary dispensation to have the repairs undertaken. The PCC have been asked to approve the repairs and specification.

The PCC of the parish agree with and accept the work specification as submitted through the online faculty system reference 2021-058263 for repairs to the ceiling of St Stephen's church, Exeter.

Action: Keith to write to Russ Palmer confirming the PCC's acceptance of the specification of work.

Post Meeting Update 1: Keith sent a letter via email to Russ Palmer with the PCC's acceptance of the specification of work on Tuesday 2nd February. Russ has passed on the approval to the Archdeacon.

Post Meeting Update 2: The Archdeacon's office has confirmed that approval has been given for the repairs to proceed.

3. **Date of next meeting:**

Wednesday 17th March